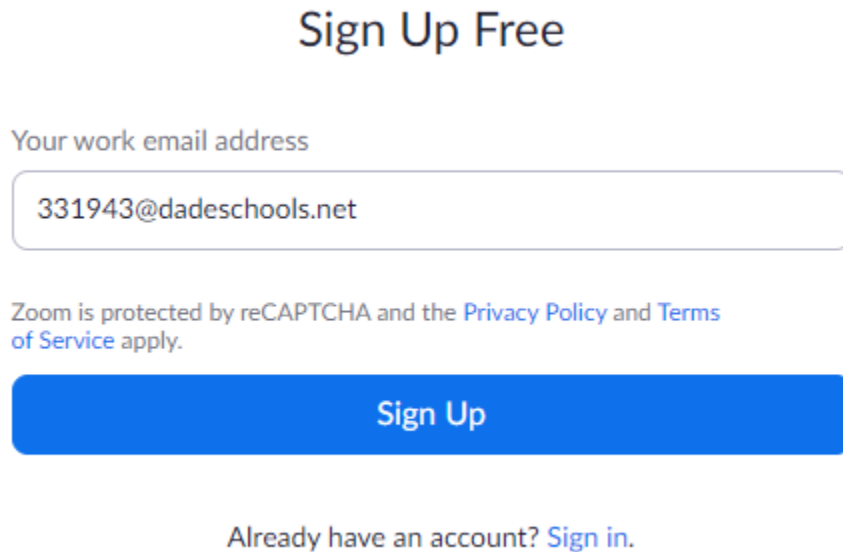


Creating a district Zoom account

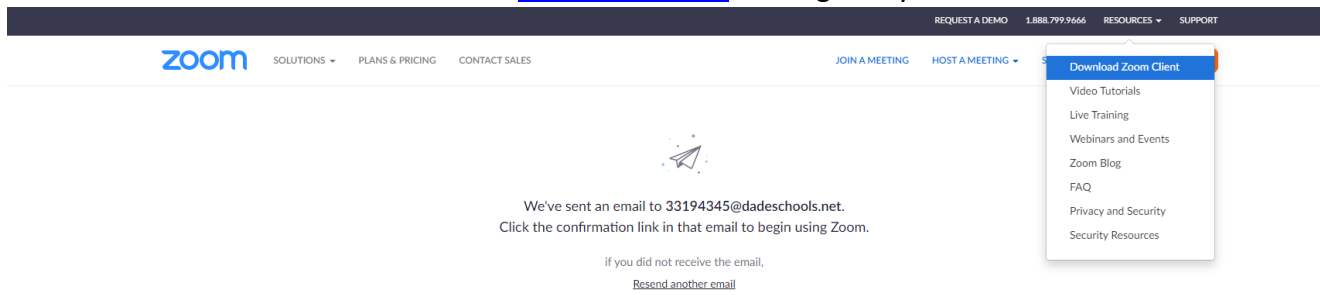
1. If you already have a Zoom account with your Dadeschools email address and have downloaded the Zoom app, skip to step 5. Otherwise, visit <https://zoom.us/> and click on Sign Up, It's Free.



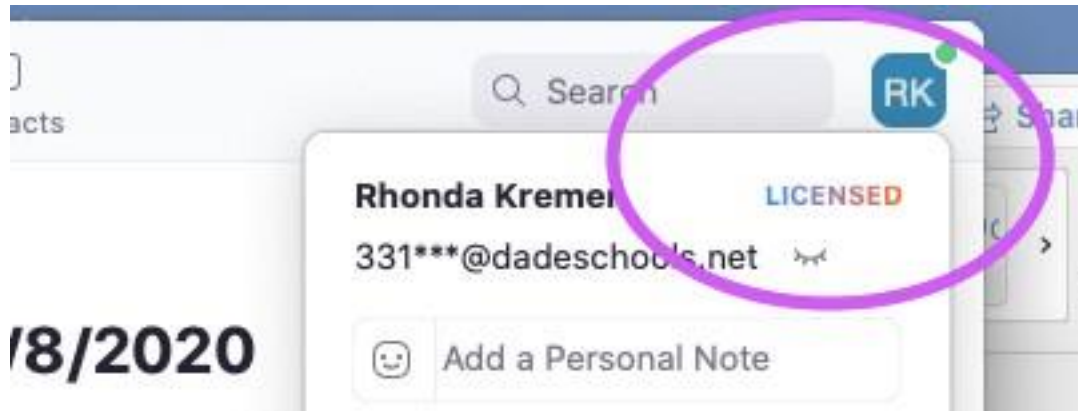
2. Enter your Dadeschools email address and click Sign Up.



3. You will receive a confirmation email. Be sure to check your Inbox and confirm your account from that email.
4. Download and install Zoom client from <https://zoom.us> and login to your new account.



5. After logging in through the Zoom app, click on your initials in the upper right-hand corner. If your account says Licensed, as shown below, you have a district Zoom account and you are set.



6. If your account says Basic, you will need to convert your basic account to a paid account. To do this, sign into your account from this page: <http://www.dadeschools.zoom.us/profile>. You will be prompted to confirm the account conversion. Confirm and follow on page instructions. You will receive an email when your account has been converted.